

Current Article V

Article V – Teams

Section A. General

The ministry and administrative teams of this church shall be those included in these Bylaws and such other regular and special teams as the church shall authorize. Additional regular teams may be added by the amendment procedure prescribed within these Bylaws. All team members must be members of Greystone Baptist Church, be recommended by the Nominating Team, and be elected by the church unless otherwise specified. Each team shall consist of six(6) duly elected adult members unless otherwise stated. They shall serve for three years with one third being elected each year unless otherwise stated in the respective team's description statement. Members shall be ineligible for re-election to a team for two years after the completion of a regular term on that team. There shall be one(1) youth (seventh through twelfth grade students) member on each team and the youth shall serve for one year. Each team shall elect a chairperson and a vice-chairperson who, if possible, shall succeed the chairperson. Each team shall also include a ministerial staff liaison designated by the senior minister.

Any team that deems it necessary may seek out church members or others with specific skills, knowledge, or experience that will aid the team in meeting its responsibilities. These persons shall not be members of the team, but shall serve as informal advisors to the team. They may attend team meetings, but they shall not vote on team matters. Their service must be reaffirmed by the team on an annual basis.

Section B. Nominating Team

The Nominating Team, composed of nine members recommended by the diaconate and elected by the church-in-conference, shall recommend to the church for election all members of the other teams. Directors of church programs shall be ex-officio members of the Nominating Team.

Section C. Leadership Council

The Leadership Council shall consist of the ministerial staff, the moderator, the church clerk, and one chairperson or representative appointed by the chairperson from each ministry leadership team. It shall be chaired by the senior pastor and vice-chaired by a staff member designated by the senior pastor. The council oversees day to day management and decisions of the church's programs and ministries. The council shall meet at least one week prior to the regular scheduled church conference. Meetings may also be called whenever the chairperson and two other members find it necessary.

Subsection 1. Adult Christian Education Team

The Adult Christian Education Team shall include the Adult Sunday School

Director, and the Media Team Chairperson as an ex-officio members. The Team shall plan and coordinate the adult education of the church, including Adult Sunday School, discipleship training, small group ministries, and other special educational events. To implement the regular programs and special events, the Minister of Education with the Team shall form sub r teams, the number of members to be determined by the nature of the task and the term of service to be regulated by the time necessary for its completion.

Subsection 2. Bereavement Team

The Bereavement Team shall confirm with the bereaved family members how the church can best serve their needs and establish mutually agreeable schedules to perform those services. The team shall coordinate activities with the deceased member's deacon, Sunday School class or other volunteer providers to acquire the resources to satisfy the needs of the bereaved family.

Subsection 3. Budget Team

The Budget Team shall include the treasurer and assistant treasure as ex-officio members. The team shall be responsible for establishing and administering the church budget. The team shall work with the treasurer in the preparation and presentation of financial reports to the church. The team shall be responsible for the annual audit of the treasurer's reports and records. The team shall be responsible for establishing and maintaining the church financial policies and procedures. The Budget Team, Stewardship Team, and the treasurer together shall be responsible for obtaining bookkeeping services required by the church. The Budget Team and the Stewardship Team together shall plan and coordinate the annual pledge efforts.

Subsection 4. Columbarium Team

The Columbarium Team shall oversee the administration of the columbarium. Their responsibilities shall include the following:

- maintain promotional and educational materials about the columbarium
- promote the sale of columbarium niches on a recurring basis
- administer the sale of columbarium niches, including the associated legal agreements and financial transactions
- maintain financial and administrative records for the columbarium, in cooperation with the church treasurer
- define the policies and practices of the church regarding the columbarium
- report the policies and practices regarding the columbarium to the church in conference when they are established and whenever they change
- present a financial report regarding the columbarium to the church in conference at least once each year

The members of the Columbarium Team shall be eligible to serve no more than two consecutive terms. Members who have served part or all of two consecutive terms shall be ineligible for reelection for a period of two years.

Subsection 5. Constitution and Bylaws Team

The Constitution and Bylaws Team shall keep the church polity and practice consistent with the Constitution and Bylaws. The team shall be responsible for drafting changes to the Constitution and Bylaws. The team shall also be responsible for suggesting changes or additions to the Constitution or Bylaws when necessary for the efficient operation of the church.

Subsection 6. Emergency Response Team

The Emergency Response Team (ERT) shall take the necessary actions, in the event of an emergency affecting our geographic area, to prepare our church facilities and resources to respond to the needs of our church members. Additionally, if resources are available, the ERT shall respond to the needs of our church neighbors as well.

Subsection 7. Fellowship Team

The Fellowship Team shall consist of nine members. The team shall plan and supervise the social activities of the church to promote Christian fellowship within the church family, including the carrying out of special events requiring food service with the exception of the meals on Wednesday nights.

Subsection 8. Heritage Team

The Heritage Team shall preserve the records of the history of the church in words and pictures and from time to time shall share this information with the congregation. With the ministerial staff and the Fellowship Team, the Heritage Team shall plan the annual celebration of the constitution of the church.

Subsection 9. Information Technology Team

The Information Technology Team shall consist of nine members and shall assist the church in matters related to information hardware, software, and service, including copiers, fax machines, computers and related peripherals, phones and pagers, and the Internet and the World Wide Web.

Subsection 10. Kitchen Coordinating Team

The Kitchen Coordinating Team shall consist of six non-rotating members, who shall serve one year terms with no limits on succession. They shall be responsible for overall decisions about food service matters, including contracting for the preparation of meals.

Subsection 11. Living Nativity Team

The Living Nativity Team shall plan and supervise production of the living nativity.

Subsection 12. Media Team

The Media Team shall consist of nine members and shall manage the church library and its printed and audio/visual materials and equipment.

Subsection 13. Missions Team

The Missions Team shall consist of nine regular members and include the church missions directors as ex-officio members. The team shall assist the

church in reviewing mission needs and opportunities, identifying and coordinating mission activities and projects, administering the mission budget, and planning mission education programs. The Missions Team shall coordinate plans with the Adult Christian Education Team for the Wednesday night adult seminars. The Missions Team shall coordinate plans with the Children's Ministry Team regarding the children's mission programs.

Subsection 14. Music Team

The Music Team shall consist of the children's choir coordinator, president of the adult choir, accompanist coordinator, and three at-large members, at least one of whom is not involved in the music ministry. The team shall be responsible for music education, training, and performance.

Subsection 15. Ordinance Team

The Ordinance Team shall assist the pastor, other staff ministers, and the candidate(s) in preparing for and administering the ordinance of baptism. The team shall also assist the pastor and other staff ministers in preparing for the ordinance of communion.

Subsection 16. Older Adult Team

The Older Adult Team shall plan, coordinate, and implement activities and programs of ministry for older adults.

Subsection 17. Outreach Team

The Outreach team shall plan and coordinate the outreach ministry of the church. This includes Sunday School outreach and the pew registry.

Subsection 18. Personnel Team

The Personnel Team shall assist the church in matters related to personnel administration for all persons employed by the church. Their work includes such areas as determining staff needs, employment, salaries, benefits, other compensation, policies, job descriptions, and personnel services. See Bylaws Article III, section C (Non-ministerial staff).

Subsection 19. Preschool – Children's Team

The Preschool – Children's team shall plan and coordinate the preschool and children's ministry including preschool and children's Christian education.

Subsection 20. Properties Team

The Properties Team shall assist the church in matters related to administration and maintenance of the physical facilities including recommendation to the Personnel Team of employee(s) for custodial care. The team recommends policies regarding use of properties to the church in conference.

Subsection 21. Stewardship Team

The Stewardship Team shall include the treasurer and assistant treasurer as ex-officio members. The team shall be responsible for planning educational and

promotional events to teach our Sunday School members and church members Biblical principles of stewardship. The Budget Team, Stewardship Team, and the treasurer together shall be responsible for obtaining bookkeeping services required by the church. The Stewardship Team and the Budget Team together shall plan and coordinate the annual pledge effort.

Subsection 22. Sunday School Team

The Sunday School Team shall consist of the Sunday School director and Sunday School division directors.

All team members serve one-year terms by virtue of their offices with no limits on succession. This team shall plan and coordinate Sunday School activities.

Subsection 23. Teller Team

The Teller Team shall consist of a chairperson and vice-chairperson, eight tellers and three alternate tellers.

The members of this team shall serve with no limit on succession. The Teller Team shall be responsible for counting all monies received through church offerings. This team shall follow the church's Accounting Procedure Manual. The Teller Team shall be appropriately bonded and the church shall pay for the bond.

Subsection 24. Wedding Team

The Wedding Team shall establish and administer the church's wedding policy and assist the staff and participants in enriching the marriage ceremony.

Subsection 25. Wednesday Night Food Services Team

The Wednesday Night Food Services Team shall consist of nine members who, along with volunteers whom they coordinate, shall perform all duties related to serving, but not preparing, the meals.

Subsection 26. Weekday Preschool Team

The Weekday Preschool Team shall assist with the management of the weekday preschool ministry. The team shall make a financial report at church conference at least once each quarter.

Subsection 27. Worship Care Babies and Preschoolers Team

The Worship Care Babies and Preschoolers shall coordinate childcare for infants through four year olds during all Sunday morning worship services.

Subsection 28. Worship Ministry Team

The Worship Ministry Team shall plan for worship-related needs with the ministerial staff. This team shall provide ushers for all worship services.

Subsection 29. Youth and Parent Team

The Youth and Parent Team shall consist of nine regular members and the following ex-officio members - the youth Sunday School director, the youth missions programs

directors, and the youth choir directors who serve one-year terms by virtue of their offices with no limits on succession. The regular members shall serve three-year terms with one third being elected each year. The team shall plan and coordinate the youth ministry, including youth Christian education.